

**New Hampshire Medical Reserve Corps Coordinators' Meeting
December 16, 2010**

Participants: Curtis Metzger (NH DHHS), Samantha Brann (Strafford County and Greater Exeter MRC), Kim Coffey-Philbrick (Greater Portsmouth MRC), Eileen Fernandez AND Jim Hicks (Greater Monadnock MRC), Donna Quinn (Greater Plymouth MRC), Jim Richardson (Greater Franklin/Bristol), Brita Nettleton (Greater Manchester MRC), Michelle Whiteneck (Lakes Region MRC), Alyson Cobb (CHI, recorder)

Call In: Gene Heighton

TOPIC	DISCUSSION	ACTION
<p>Unit Updates and Announcements</p>	<ul style="list-style-type: none"> - Greater Nashua MRC <ul style="list-style-type: none"> - Great meeting in November with EMDs and fire chiefs- good intro for new members, have 5 pharmacists - Have been invited to statewide HOSA conference March 23-25 at Radisson in Nashua - Carroll County MRC <ul style="list-style-type: none"> - Looking for 2 MRC coordinators for the region due to geographic size (might go the same way with emergency planning) - Greater Manchester MRC <ul style="list-style-type: none"> - CRI exercise included e-mail drill of MRC volunteers and about half responded with their ability to deploy; realized they need to set them up in the Communicator system - December meeting- came up with a list of activation and deployment questions - PFA training in November with MRC and DBHRT volunteers - Brita and a volunteer pharmacist presented on MRC at SNS training for pharmacists and got 4-5 recruits - February meeting will have a tabletop exercise with DBHRT - May form a local DBHRT group - Lakes Region <ul style="list-style-type: none"> - Continuing training integration with CERT team is working extremely well - MRC sponsored Easter Seals autism training with first responders, MRC, CERT, and ESAR-VHP and made DVDs of the training for those who couldn't make it (fire and hospital) which was really well received - Doing Special Needs Sheltering Training - Applications still dribbling in from mailing and some medical professionals have decided to do MRC instead of CERT; some volunteers are actually in both - Greater Portsmouth MRC <ul style="list-style-type: none"> - Recruitment is going well- about 32 people now 	<p>Michelle will send out trainer's contact information.</p>

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	<ul style="list-style-type: none"> - Have done a few orientations - Working a lot on updating plans - Working with Exeter/Strafford County units to offer trainings - Strafford County MRC <ul style="list-style-type: none"> - New brochures - Volunteer did a presentation for her staff and her boss has asked her to go to a larger group meeting to present - Wires Down training with PSNH - Finished CERT class- 10 people from Strafford completed whole class and got 5 applications - Winter CERT class starting January 11th - January 4th- Community Partner Shelter training - Greater Exeter MRC <ul style="list-style-type: none"> - Finishes CERT class- 18 people, 9 applied - Winter CERT class starting January 13th - First team meeting January 12th - In depth application process (CERT class, application, interview) and hard to measure actual reach in to community- could pull people who have taken CERT class in an emergency if needed, even though they're not on official member (for Strafford County and Greater Exeter) - Greater Monadnock MRC <ul style="list-style-type: none"> - Tested e-mail communications during CRI exercise, 49 out of about 120 members replied same day, 47 said yes; looking at redundant communication systems (ESAR-VHP site) - Membership meeting in November - 120 "names", 30-40 active members- want to weed out "names" that are never going to attend, 4 orientations in January and February and will send people who don't attend a letter saying they will be taken off the list unless they hear from them - Worked medication take back event - PFA and down wires training - Cultural Diversity training tonight - All trainings between MRC, CERT, and MRC - New website - Greater Franklin/Bristol and Greater Plymouth MRCs <ul style="list-style-type: none"> - Been doing lots of training- sheriff's office did training on dispatch alert 	

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	<p>system (system used for deployment) and did drill during training which counted as an exercise for PHN scope</p> <ul style="list-style-type: none"> - Group is finally starting to come together - Curtis did an Orientation - Volunteered at NH Marathon- \$500 donation to team and recognized at event - Will be hiring part-time coordinator with PHER money (recruitment, marketing, sustainability)- share with Plymouth - Getting towns to add MRC/CERT in to LEOPs- as towns update - Upcoming trainings- animal sheltering, MRC TRAIN training, HIPAA - Building ham radio capacity <p>- Announcements</p> <ul style="list-style-type: none"> - Curtis has received funding for new ESAR-VHP website, will allow coordinators to have their volunteers on there and to manage them themselves, credential; registration will include checking off I want to be in my MRC, will also serve as NXT - Update jurisdiction in unit profiles- Cpt Tosatto showed a map of NH during the State of the MRC presentation at the Regional Conference and it did not look as if the whole state was covered 	
<p>Update on MOU with the ARC- Curtis Metzger</p>	<ul style="list-style-type: none"> - Issues with language regarding cross registration of volunteers- Ian sent some alternative language - Will table for now since there is not a lot of interest- feel free to pursue at a local level if you are interested 	
<p>Approaching Municipalities about covering Workers' Comp and Liability for Volunteers- Samantha Brann</p>	<ul style="list-style-type: none"> - CERT in Lakes Region - Samantha set up meeting with each municipality (police, fire, and selectmen invited) and invited LGC and Primex (whichever municipality used)- LGC's slides attached - All of the municipalities approved covering a limited number of volunteers under their fire department- see letters attached; so if met quote, had to limit the number of volunteers from that community - Samantha had to supply town with names and contact information for the volunteers from their community as well as some personal information - Had to keep municipalities updated on the number of volunteers from that community - \$12 per person - Towns said they would be willing to add volunteers as they saw that there weren't 	<p>Invite LGC to next meeting.</p> <p>Does workers' comp add any value to retired volunteers?</p> <p>Liability covered?</p>

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	<p>a lot of claims</p> <ul style="list-style-type: none"> - "Active" members only, not reserve (reserve only called in a declared emergency) - All emergency activations had to go through an EMD or police or fire chief - Planned events needed submitted request from town requesting to Samantha to send to other EMDs and whoever responded then those volunteers could participate- present as a training which will decrease list- got approved for every event from every EMD; Kathleen is now working on a way to have planned events not need approval since there haven't been any issues - Most said the \$12 wasn't a big deal but they were afraid of a large claim that would increase their premium - Possibility of forming a NH MRC 501©3 for accepting money and fundraising but could also purchase workers' comp/liability on a state level - Dom was trying to work through LGC but EMDs said to look at Primex because they are more flexible 	
<p>NH Integrated Emergency Volunteer Training Conferences- Alyson Cobb</p>	<ul style="list-style-type: none"> - Save the Date has been sent out, registration information expected to go out in February - See attached schedule - Group discussed registration process- will be online and by paper again. Some units would like to approve their volunteers to attend the conference so Alyson will send out weekly lists of who has registered and Coordinators can check the list for eligibility of volunteers if they would like to 	
<p>NH MRC Leadership Summit- Alyson Cobb</p>	<ul style="list-style-type: none"> - Idea adopted from conversation Alyson had with a State Coordinator at the Region I/II Conference - Coordinators and volunteers who have or want to take on a leadership role would be invited to attend- summit would include sessions such as nonprofit/board development, recruitment, roadmapping and evaluation, social media, etc. - The group discussed when to hold the leadership summits and decided to hold them the Friday evening before each of the Training Conferences (both assuming enough funds are available). Units will contribute some training money to pay for hotel rooms for volunteers coming from far away or to house their volunteers (to be discussed further at the January meeting). 	<p>Alyson will gather training ideas from coordinators to be discussed at next MRC meeting.</p>