

**New Hampshire Medical Reserve Corps Coordinators' Meeting  
January 20, 2011**

**Participants:** Curtis Metzger (NH DHHS), Gene Heighton (Greater Nashua MRC), Leigh Cheney and Mary Reed (Capital Area MRC), Eileen Fernandez and Jim Hicks (Greater Monadnock MRC), Brita Nettleton (Greater Manchester MRC), Carlene Ferrier (Carroll County MRC), Steve Allen (Upper Valley MRC), Alyson Cobb (CHI, recorder)

**Call In:** Samantha Brann (Strafford County and Greater Exeter MRCs), Michelle Whiteneck (Lakes Region MRC), Becky Bowers (North Country MRC), Donna Quinn (Greater Plymouth MRC), Jim Richardson (Greater Franklin/Bristol MRC), Brandy Rhorer (Carroll County MRC), Jennifer Frenette (OCVMRC)

TOPIC	DISCUSSION	ACTION
<p><b>Unit Updates-</b> All</p>	<ul style="list-style-type: none"> <li>- <b>Carroll County MRC</b> <ul style="list-style-type: none"> <li>o 2 new MRC Coordinators who started yesterday- about 10 hours a week</li> <li>o Will be updating application, adding CERT questions, and calling current database to make sure they are still interested and get updated information</li> <li>o Starting a Constant Contact newsletter</li> <li>o Coordinators will then move on to recruitment and researching MRC</li> <li>o Carlene has been invited to EP meetings at Huggins Hospital and they invited MRC to NIMS training</li> </ul> </li> <li>- <b>Capital Region MRC</b> <ul style="list-style-type: none"> <li>o Got another volunteer from Volunteer Solutions (VolunteerNH)</li> <li>o Holding an Orientation February 2</li> </ul> </li> <li>- <b>Greater Nashua MRC</b> <ul style="list-style-type: none"> <li>o Have been meeting every other month but will now be meeting every month- at every meeting will do some sport of training and invite another organization                             <ul style="list-style-type: none"> <li>▪ Last meeting- Nashua COAD held their meeting within MRC meeting</li> <li>▪ February- Autism 911 with DBHRT</li> <li>▪ March- CAP will talk about interoperability and collaboration with MRC and ARES</li> <li>▪ April- CAP presenting</li> </ul> </li> <li>o Have been encouraging everyone to join ESAR-VHP</li> <li>o All active members have been background checked</li> <li>o Going to a new badging system to meet Federal Information Processing Standard (FIPS) 201 and establishing a national database for facial recognition for MRC</li> </ul> </li> <li>- <b>Greater Monadnock MRC</b> <ul style="list-style-type: none"> <li>o 5 Orientations scheduled over the next few months</li> <li>o Have cleaned up database- have 60 members and 73 applicants in process</li> <li>o April 30<sup>th</sup> is the next medication take back event in the state</li> </ul> </li> <li>- <b>Greater Manchester MRC</b> <ul style="list-style-type: none"> <li>o Working with Joan Haskell from DBHRT to have a joint workshop around NEHCs- will be doing a lot of trainings together</li> </ul> </li> <li>- <b>Greater Franklin/Bristol MRC</b></li> </ul>	<p>Gene is going to work with his pharmacists to write up what they have been doing to send to the Board for distribution.</p> <p>If other MRCs are interested in taking part in a medication take back event, contact your local substance abuse coalition. Find the contact information at <a href="http://www.nhcenterforexcelle">http://www.nhcenterforexcelle</a></p>

**New Hampshire Medical Reserve Corps Coordinators' Meeting  
January 20, 2011**

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>○ Participated in flu voucher distribution- 8 volunteers between F/B and Plymouth</li> <li>○ Will be bringing someone on for marketing and recruiting with PHER money- 20 hours a week (plus 20 hours for Plymouth)</li> <li>○ Looking at getting a grant through the NH Endowment</li> <li>○ Looking at sustainability model HazMat used- towns contribute money based on per capita to sustain MRC</li> <li>- <b>Lakes Region MRC</b> <ul style="list-style-type: none"> <li>○ Just held another Orientation</li> <li>○ Doing recruitment/orientation to Laconia school nurses tomorrow</li> <li>○ Now focusing on getting everyone their core competency trainings and strategic planning</li> </ul> </li> <li>- <b>Greater Plymouth MRC</b> <ul style="list-style-type: none"> <li>○ Participated in flu voucher distribution- grouped people together who didn't know each other; got some gas cards to pay for them and bought them brunch after</li> <li>○ Sharing volunteer coordinator with F/B for a total of 40 hours a week</li> </ul> </li> <li>- <b>Strafford County MRC</b> <ul style="list-style-type: none"> <li>○ Just started CERT training- police and firefighters are coming from all over the region to teach different sections</li> <li>○ Focusing on recruitment for new advisory council members</li> </ul> </li> <li>- <b>Greater Exeter MRC</b> <ul style="list-style-type: none"> <li>○ Did an Orientation- didn't have enough people for the CERT training but everyone agreed to drive to the one in Strafford County</li> <li>○ Trying to have a big kickoff meeting for members but keep having weather issues</li> </ul> </li> <li>- <b>Upper Valley MRC</b> <ul style="list-style-type: none"> <li>○ Quarterly meeting January 25<sup>th</sup>, Advisory committee meeting January 28<sup>th</sup>- Mariah is stepping down as a coordinator so are looking for someone to replace her</li> <li>○ Request for assistance with a snowmobile hill climb</li> <li>○ Have training money in PHER extension</li> </ul> </li> <li>- <b>North Country MRC</b> <ul style="list-style-type: none"> <li>○ Becky Bowers has recently been hired to work with the MRC</li> <li>○ Orientation February 15<sup>th</sup>- haven't really gotten people to come in the past</li> <li>○ Cleaning up database</li> <li>○ Processing 20 new applications received since October</li> <li>○ Working on Advisory Council</li> </ul> </li> </ul>	<p><a href="http://nce.org/index.php?option=com_k2&amp;view=item&amp;layout=item&amp;id=24&amp;Itemid=15">nce.org/index.php?option=com_k2&amp;view=item&amp;layout=item&amp;id=24&amp;Itemid=15</a>. Also, Nashua has a lot of pharmacists if anyone is looking for one for an event.</p>
<p><b>Announcements-</b> Jennifer, Curtis, and Alyson</p>	<ul style="list-style-type: none"> <li>- <b>OCVMRC</b> <ul style="list-style-type: none"> <li>○ Jim Richardson and Jessica have been accepted to attend radiological training</li> <li>○ Integrated Training Summit information out - scholarships will be competitive this year</li> <li>○ Jennifer will be sending out an e-mail with possible funding links</li> </ul> </li> <li>- <b>Alyson Cobb</b> <ul style="list-style-type: none"> <li>○ VOAD Meeting Update</li> </ul> </li> </ul>	

**New Hampshire Medical Reserve Corps Coordinators' Meeting  
January 20, 2011**

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>▪ Toured the NH Food Bank in Manchester, which has storage, meeting, and rallying space. Can also sleep 50 people in an emergency (responders, not a public shelter)</li> <li>▪ Have a flyer about VOAD going in the Associated Grocers magazine and out to all of the grocery stores in the state to be distributed to customers- includes information about VOAD, 211, ReadyNH, and a checklist for preparing for an emergency.               <ul style="list-style-type: none"> <li>○ Progress on Integrated Emergency Volunteer Training Conference- registration should be out in the next few weeks</li> <li>○ Training Calendar- has been updated, looking for an electronic format for the calendar so that all volunteers can access themselves.</li> </ul> </li> <li>- <b>Curtis Metzger</b> <ul style="list-style-type: none"> <li>○ Met with DoIT about implementing ESAR-VHP software- for end of June at the earliest</li> </ul> </li> </ul>	<p>Send Alyson all trainings scheduled that other units' volunteers are welcome to attend.</p>
<p><b>NH MRC Leadership Summit(s)-</b> Curtis and Alyson</p>	<ul style="list-style-type: none"> <li>- Due to funding, cannot hold until at least May and must be by the end of June.</li> <li>- Based on this recent update, the group discussed the best approach for holding the conference- evening, in conjunction with a Training Conference, or separate weekend. The group decided that it would be best to have 1 Summit in Concord on a Saturday independent of the Training Conferences.</li> <li>- The group also came up with possible trainings to be offered and came up with:               <ul style="list-style-type: none"> <li>○ Marketing/PR</li> <li>○ Board Development</li> <li>○ Roadmapping</li> <li>○ Partners</li> <li>○ Someone from OCVMRC</li> <li>○ Best Practices</li> <li>○ Have a new coordinator and seasoned coordinator "track"</li> </ul> </li> </ul>	<p>Please reply to the Doodle for possible weekend to have the Leadership Summit- <a href="http://doodle.com/7uukquiqdisdzdig">http://doodle.com/7uukquiqdisdzdig</a></p> <p>Roadmapping and OCVMRC- Jennifer Frenette will ask about.</p>
<p><b>Review NH MRC Strategic Plan- All</b></p>	<ul style="list-style-type: none"> <li>- The group looked over the previous NH MRC Strategic Plan to think about where we should be looking next and had a brief discussion about goals for the future, including:               <ul style="list-style-type: none"> <li>○ Retain flexibility to be unique in the regions but be consistent across the state. So have statewide systems with a lot of flexibility (i.e. application process)</li> <li>○ More collaboration with Citizen Corps/CERT</li> <li>○ Liability figured out</li> <li>○ Sustainable</li> <li>○ Add language for 501(c)3s</li> </ul> </li> <li>- A major part of the strategic plan is to develop a State MRC Advisory Council that would include representatives from partners such as: MRC, PHN, DPHS, ESU, HSEM, NH Hospital Association, MRC Region 1, ESAR-VHP, Citizen Corp/CERT, MMRS, EMS, NH Medical Society, and NH Board of Nursing. The group discussed inviting partners to monthly meetings twice a year as an advisory council. This will be discussed more at future meetings.</li> </ul>	<p>We will continue to discuss our plan for the future with a possible updated plan coming out of the Leadership Summit.</p>