

**State of New Hampshire
Point of Dispensing Standard Operating Guide**

- A. Training for POD Command Staff**
 - 1. NIMS Compliant Courses
 - 2. WebEOC
 - 3. Command Staff Training
 - 4. Public Information & Communication

- B. Training for General POD Staff**
 - 1. POD Volunteer Training Curriculum
 - 2. Just-In-Time Training Plan
 - 3. Working in a NH POD, an Overview
 - 4. Behavioral Health Tips for Responders
 - 5. J-I-T Training for Vaccine Administration
 - 6. Inventory Training

- C. Evaluation**
 - 1. Point of Dispensing Evaluation Tool (PPET)
 - 2. Technical Assistance Review (TAR)

APPENDIX 11a -Training for POD Command Staff

Command Staff

- POD Manager
- POD Health & Safety Officer
- POD Liaison Officer
- POD Security Officer

Required Trainings

1. **NIMS COMPLIANT COURSES**
FEMA Independent Study Program
Courses can be accessed at: www.training.fema.gov/IS/NIMS.asp
 - IS-100.a, Introduction to Incident Command System
 - IS-200.a, ICS for Single Resources and Initial Action Incidents
 - IS-700.a, National Incident Management System (NIMS) an Introduction
2. **WebEOC**
Training provided through NH HSEM
3. **POD Command Staff Training**
Power Point located in e-studio under POD Information
4. **Public Information and Communication (PIC)**
Training through CDC or HSEM

APPENDIX 11b - Training for General POD Staff

1. POD Volunteer Training Curriculum

Located in e-studio under POD Information

2. Just-In-Time Training Plan

Located in e-studio

3. Working in a NH POD, an Overview

This power point presentation, located in e-studio under the POD Information folder, is designed to present an overview of the purpose of Points of Dispensing in New Hampshire.

The target audience is public officials, civic and community groups, to raise their awareness of the importance of a POD in protecting the general public in the event of a serious public health emergency. It can also be utilized as a basic pre-event training module for POD volunteers. Users are free to add information specific to their location, but no slides are to be deleted and all credits and logos must remain.

4. Behavioral Health Tips for Responders

see attached

5. Just-In-Time Training for Vaccine Administration

Located on e-studio

6. Inventory Training

Under development