

**Greater Franklin-Bristol Public Health Region**  
**MEMORANDUM OF AGREEMENT – Back up NEHC**

Between the Greater Franklin-Bristol Public Health Network, Caring Community Network of the Twin Rivers as host Agent and Newfound Area Nursing Association

WHEREAS, Greater Franklin-Bristol (GFB) Public Health Network acting as the Public Health Network is to develop and implement a model for regional collaboration that addresses public health, chronic disease prevention and public health emergency planning in our communities via the Ten Essential Public Health Services. The mission is to improve and protect the public health and well being of residents in the region through the facilitation of diverse organizations, institutions, and community residents that collaborate in the enhancement of clinical and community systems.

WHEREAS, The Caring Community Network of the Twin Rivers believes in the development of a local Public Health Network in the region by aligning contiguous entities within municipalities, towns, cities, and regional agencies and partners assists in carrying out this mission.

WHEREAS, The Caring Community Network of the Twin Rivers endorses the strategic priority that GFB shall improve local emergency preparedness through the development of planning and agreeing to provide an NEHC to facilitate the dissemination of information, triage, and transportation in a public health emergency or pandemic for the greater Franklin-Bristol region.

WHEREAS, The Caring Community Network of the Twin Rivers and GFB believe that the health, emergency preparedness, and well-being of New Hampshire citizens will be enhanced by assuring the collaboration across a minimum of cities or towns with partner organizations, as appropriate to the region, including but not limited to municipal government, health care organizations, social service organizations, emergency management planning committees, schools, first responder and recovery resource organizations, police departments and fire departments.

WHEREAS, The Caring Community Network of the Twin Rivers and GFB pledge to work in partnership to promote the development of effective emergency preparedness and public health programs and policies at the local level, and avoid redundancies with any other funding otherwise intended for homeland security and emergency preparedness, not withstanding of additional or separate public health funding sources.

**THEREFORE**, the parties agree to the following:

Greater Franklin-Bristol Public Health Region (hereinafter “GFB”), is working with local facilities to establish activities as defined by the Modular Emergency Medical System (MEMS) which includes the Neighborhood Emergency Help Center and the Alternated Care Sites.

Newfound Area Nursing Association (hereinafter “Facility”), located at 214 Lake Street Bristol, NH hereby acknowledges the intent to serve as a backup NEHC site for its organization to provide information and resources to its residents, employees and employees’ family members in the event of an occurrence of an emergency epidemic which results from a communicable or non-communicable illness or condition caused by bioterrorism, pandemic influenza, or a novel or highly fatal infectious agent or biological toxin.

In making this acknowledgment, Facility agrees to the following:

1. Complete a Facility Registration Form that provides numbers of residents, employees and family members and submit to the GFB. (To be updated annually)
2. Allow its facility to be visited by GFB staff and planners to assist with the development and maintenance of a Neighborhood Emergency Help Center. These scheduled visits would occur with reasonable advance notice.
3. Designate the following emergency contacts (which shall be updated annually):
  - **An Administrator** who will serve as the primary point of contact.
  - **A Clinical Director** point of contact.
  - **A Security/ Physical Plant** point of contact that will interact with GFB and local law enforcement in making security plans.
4. Facility agrees to indemnify and hold harmless GFB from any and all claims and liabilities caused by the intentional or grossly negligent acts or omissions of Facility arising under this agreement.
5. Facility represents and warrants that it has liability insurance to cover the use of the facility specified in this agreement.

As part of this agreement, **GFB** agrees to the following:

1. Provide the appropriate self-help information relative to a public health event, as well as, home care treatment instructions.
2. Provide necessary coordination and oversight to support the backup NEHC.
3. Provide a point of contact to answer Facility's questions regarding the above-referenced arrangements.
4. Provide assistance to Facility in development and maintenance of a NEHC plan.
5. GFB agrees to indemnify and hold harmless Facility and its directors, trustees, officers and/or employees from any and all claims and liabilities caused by the intentional or grossly negligent acts or omissions of GFB arising under this agreement.

**GREATER FRANKLIN-BRISTOL PUBLIC HEALTH NETWORK**

By: *James Richardson*  
Signature

May 1, 2011  
Date

James Richardson  
Print Name

Public Health Network Coordinator  
Title

**Newfound Area Nursing Association (FACILITY)**

By: *Patricia A. Wentworth*  
Signature

May 1, 2011  
Date

Patricia A. Wentworth  
Print Name

Executive Director  
Title