

**Greater Franklin-Bristol Citizen Public Health Region
In Collaboration with C.C.N.T.R./Public Health Network**

Proudly Serving: Alexandria, Andover, Bridgewater, Bristol, Danbury, Franklin, Groton, Hebron, Hill, New Hampton,
Northfield, Salisbury, Sanbornton, and Tilton
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S.O.G. TITLE:	Logistics Trailer	
POLICY NUMBER:	GFB #004	Effective Date: October 8, 2008
PURPOSE:	The following operating guidance provides assistance for communities and other potential users of the Greater Franklin-Bristol Public Health Region Logistics-Command trailer, hereinafter referred to as the "Trailer"	



Policy

It shall be the policy of the Greater Franklin-Bristol Public Health Region to provide the fourteen communities of the Region a mechanism for utilizing the regional logistical support trailer for emergencies impacting those communities.

Operating Guidance

The Greater Franklin-Bristol Regional Logistics Asset (trailer) is a 24 foot dual axle trailer that is located in the firehouse on North Groton Rd. in the Town of Hebron, NH. Access to the trailer is through Chief John Fisher of the Hebron Fire Department. Contact via Lakes Region Dispatch at 524- 1545 or home phone at 744-5584.

Mobilization: Upon receipt of a request to mobilize the trailer personnel should be prepared to respond to the Town of Hebron Station 2 in a vehicle equipped to tow a 24 foot trailer. The tow vehicle should be at least a 1 ton and have a 2 5/16 inch ball on at least a type three hitch.

Upon arrival on scene the operator(s) shall:

1. Position the trailer in an appropriate location (uphill, upwind, on level ground, etc)
2. Place wheel chocks around trailer wheels to prevent trailer movement
3. Raise jack stand in front of the trailer to disconnect trailer from vehicle hitch
4. Remove safety chains and electrical connections
5. Move tow vehicle away from trailer if appropriate
6. Acute Care Center and Sheltering supplies are located in the rear 2/3rds of the trailer and are accessible through either the side door or rear fold down door
7. The Command module is accessible only through the front side door
8. If shore power is needed , the electrical cord is located in the generator compartment

De-Mobilization:

1. Complete the inventory form indicating the number of items used (form is located in the command module)
2. Close, secure and lock all trailer doors
3. Connect trailer, safety chains and trailer electrical cord to tow vehicle
4. Remove wheel chocks and stow them in trailer
5. Lower jack stand in front of trailer
6. Requesting agency is responsible for re-stocking and returning trailer to the Town of Hebron Station 2