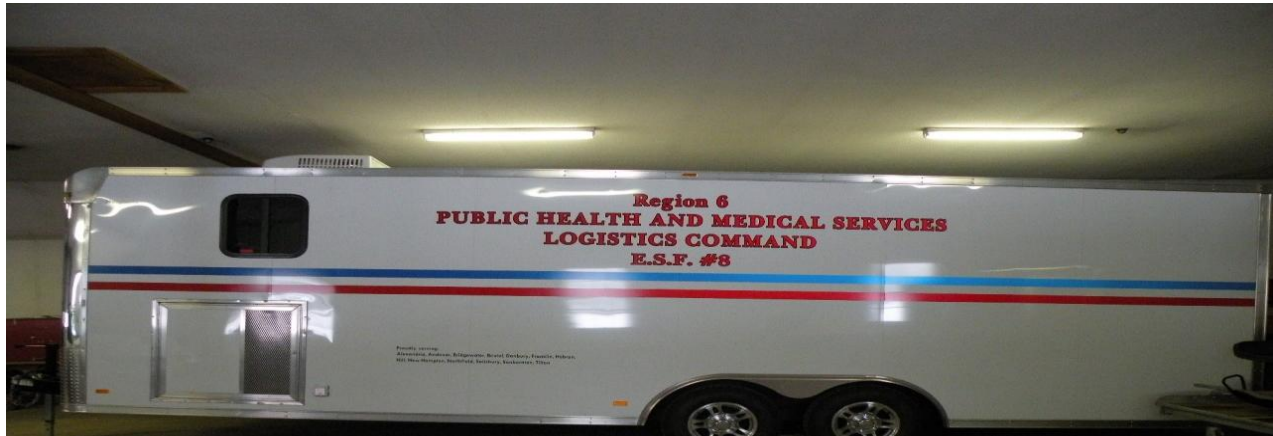


**Greater Franklin-Bristol Citizen Public Health Region  
In Collaboration with C.C.N.T.R./Public Health Network**

Proudly Serving: Alexandria, Andover, Bridgewater, Bristol, Danbury, Franklin, Groton, Hebron, Hill, New Hampton,  
Northfield, Salisbury, Sanbornton, and Tilton  
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<b>S.O.G. TITLE:</b>	<b>Logistics Trailer Equipment Use</b>	
<b>POLICY NUMBER:</b>	<b>GFB #003</b>	<b>Effective Date: January 15, 2008</b>
<b>PURPOSE:</b>	<b>To provide for a process to use and replace equipment in the Regional Public Health Logistical Support Asset</b>	



## Policy

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It shall be the policy of the Greater Franklin-Bristol Public Health Region to provide the fourteen communities of the Region a mechanism for utilizing equipment located within the regional logistical support trailer for emergencies impacting those communities.

## Operating Guidance

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- 1. The Greater Franklin-Bristol Regional Logistics Asset (trailer) is a 24 foot dual axle trailer that is located in the firehouse on North Groton Rd. in the Town of Hebron, NH. Access to the trailer is through Chief John Fisher of the Hebron Fire Department. Contact via Lakes Region Dispatch at 524- 1545 or home phone at 744-5584.**
- 2. Located within the command module of the trailer is a master inventory sheet that identifies the resource type and quantity. These are both expendable and non-expendable supplies.**

- 3. It is the responsibility of the Emergency Management Director of the community requesting the supplies to “sign out “the quantity, type, and date and time taken as well as the time and date returned on the inventory sheet.**
- 4. If inventory is used out of the trailer, the community using the inventory must ensure that the inventory is returned in the condition it was found. For example if sheltering supplies are used such as linens, and or blankets then the community shall wash these items preferably at a commercial laundromat or other appropriate location. If the inventory is expendable such as drinking water or Gatorade for rehab, then the amount used should be return at the earliest possible time to ensure an adequate supply for the next community using the items.**
- 5. As soon as time permits the Emergency Management Director or his/her designee should contact the Public Health Network Coordinator at 934-0177 x135 to notify him/her of the usage of equipment from the trailer.**