

**Greater Franklin-Bristol Public Health Region**  
**In Collaboration with C.C.N.T.R./Public Health Network**

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<b>S.O.G. TITLE:</b>	<b>CERT Trailer Use and Inventory Management</b>	
<b>POLICY NUMBER:</b>	<b>GFB #004</b>	<b>Effective Date: March 1, 2011</b>
<b>PURPOSE:</b>	<b>To provide for a process to use and maintain portable generator for logistics supply trailer</b>	

**Standard Operating Guidance:**

**Equipment Type:** Honda EMS 4599 watt portable generator

**Start Up Procedure:**

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- 1) Plug in shore line to 120/240v receptacle on right side of generator and attach the female end of the shoreline to the outlet on the left side of the trailer
  - 2) Check the gas gauge to ensure at least ¾ tank of gas is available or visually inspect by removing gas cap.
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- 3) Turn on the quarter turn gas valve, on position is in line with the gas line. That turns on the gas to the carburetor (gas valve is located to the left of the pull start)
  - 4) Pull out choke, choke is located above the air filter
  - 5) Turn ignition switch on
  - 6) Switch voltage indicator to 120/240 volts
  - 7) Pull the starter cord until generator starts (typically two pulls is all that's required)
  - 8) Push in choke

**Shut down Procedure: Note—ensure all electrical equipment in the trailer has to be powered off prior to initiating shut down procedure!!**

- 1) Turn ignition switch to the off position
- 2) Close gas valve
- 3) Disconnect shore line from generator then trailer
- 4) Refuel as needed
- 5) Fill out generator usage and maintenance log in command module of trailer