

Greater Franklin-Bristol RCC Meeting  
Franklin Regional Hospital  
January 25, 2011  
9:00 a.m.-11:00 a.m.

Chief Yannuzzi, Jim Richardson, Mary Miller, Dan Rossner, George Whitaker, Pat Wentworth, Carol Plumb, Kay Romero, Rick Silverberg, Heather Makechnie, Andy Phelps, Maren Bicknell, and Donna Quinn

- Introductions and Welcome: Jim Richardson welcomed everyone to the meeting
- Jim reviewed the new budget for the extension funds and Chief Yannuzzi mentioned the site visit for the smart board and how this is such a benefit for the town of Bristol's Emergency Operations Center.
- Jim reviewed the POD site assessment tool. The forms are fillable and will use the existing POD plans to fill the form to determine if the site is adequate etc. There was discussion about generators for PODS and Andy mentioned there may be a portable generator if needed. Photos etc can be attached to this document. Chief Yannuzzi, Lee Kimball will work on the Newfound High school POD site. Chief Smith, Lee Kimball will work on the Winnisquam High school POD.
- Jim mentioned that there is some discussion about tiers for PODS. POD's may be broken down by need—tier 1 would be similar to a mini clinic, tier 2 a bit larger than the mini clinics and tier 3 full size POD
- Rick Silverberg gave an update on the HEAL program. He also spoke about some lead abatement programs. The one touch program is a through the EPA and it works with groups who will already be in the homes (meals on wheels etc). CCNTR has 9 different grants they have applied for in the past 3 months.
- Maren Bicknell spoke of the seasonal flu clinics in the schools: Salisbury elementary school, Andover Elementary, Winnisquam and Newfound. Overall 6.9% of students were reached with this program. It was run differently this year as they used Mollen as the vendor. Maren will be completing final feedback on these clinics to the state by the end of next week. CDC increased surveillance this year so we have better numbers for immunization rates this year.
- Chief Yannuzzi mentioned that flu vaccine was free then why was Mollen allowed to charge. While the vaccine is free for children up to the age of 19, the administration is not free. Maren said was the concept to take the burden off the school nurses, by having a company come in and handle all aspects of the "vaccine clinics". Maren will draft a letter to the state on behalf of the RCC about their concerns in regards to using an outside vendor and submit the letter to the state. Pat Wentworth mentioned that if the program to vaccinate students stays local then the region as a whole is better prepared.
- Mary Miller spoke about the PHN work plans, how they used to be written but not addressed to often. She mentioned that she does quarterly site visits with all 15 coordinators now. And during these visits we look at where we are, where we need to go and what is left to accomplish.

Mary feels as though these are very helpful for us. She said this would help to make each workplan region specific. This year the big ask is the POD SOG and the med surge templates. Jim mentioned that this workplan review and site visit is very helpful. And you can realize all the accomplishments.

- Donna Quinn discussed the addition of Heather as the program assistant for both regions starting on February 1, 2011. She will be doing marketing, recruiting, and provide the RCC with a sustainability plan by June 2011. Heather will be working 20 hours per week in each region and will be working with both units Director's.
- Heather discussed her roles and responsibilities and passed out her card to the group and discussed that there are no specific requirements to being on the MRC.
- Award from NACCHO in the amount of \$5,000.00 per region was approved and the check is in the mail. This award is not a grant so it has no end date on it.
- Donna talked about the shelter training tonight at New Hampton Fire Department from 1830-2000 hours. The Red Cross is putting on the training. HIPPA training was held last month and DBART training will be held as well next month.
- Donna also talked about the flu voucher vaccine distribution program that our MRC and CERT volunteers participated in.
- Donna spoke of meeting with Suz Friedrich and Jim Richardson to look at applying for a grant from the NH Endowment for Health.
- Rick spoke of the regional needs assessment and the various different formats the assessment tool will be offered in. If there are RCC members interested in being part of this committee they should see Rick for additional information.
- Meeting adjourned at 1055, next meeting is : March 29, 2011 at Bristol Fire